

**WEEKLY MEETING AGENDA  
FRANKLIN COUNTY VETERANS SERVICE COMMISSION**

Meeting of August 18, 2021

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**1. ROLL CALL OF MEMBERS:**

**Present**

**Excused**

Bobbi Mershon  
Jeffrey D. Noble  
Sandy Vorhies  
George Mussi, Jr.  
Merle Pratt

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**2. APPROVAL OF THE MINUTES:**

Meeting Minutes for the meeting of August 11, 2021 for viewing, approval and signatures:

Deletions:

Changes:

Commissioner \_\_\_\_\_ motioned and Commissioner \_\_\_\_\_ seconded to accept the above-mentioned minutes including any deletions and changes which were made by the Commission.

**3. FINANCIAL ASSISTANCE APPLICATIONS:**

a) Appeals – Executive Session

b) Commissioner \_\_\_\_\_ moved and Commissioner \_\_\_\_\_ seconded to go into Executive Session to hear the Critique of the current week Pre-Approved Applications, to include those marked for Commission Review.

c) Commissioner \_\_\_\_\_ moved and Commissioner \_\_\_\_\_ seconded to go into Executive Session to hear the update of applications from the previous week.

d) Motion by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ to approve the staff decisions rendered on all the financial assistance applications presented at this meeting and deny all no-shows.

**4. MATERIAL GIVEN TO COMMISSIONERS:**

a) Financial Snapshot 2<sup>nd</sup> Qtr – July

b) Lift Chair Program Policy

**5. NEW BUSINESS:**

a) Commissioner \_\_\_\_\_ moved and Commissioner \_\_\_\_\_ seconded to approve the indigent burial requests of veterans: James L. Lee, Jr., Robert W. Yocum and Willie Hampton, Jr. in the amount of \$1,000.00 each.

b) Financial Snapshot 2<sup>nd</sup> Qtr – July – (document/discussion) – AMC

**6. PENDING BUSINESS:**

a) Lift Chair Program Policy – (document) - AMC

**7. FOR THE GOOD OF THE ORDER:** (limited to 5 minutes):

**8. FUTURE AGENDA ITEMS:**  
TBD

**9. MOTION TO CLOSE THE MEETING** made by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Revised 5/02/2018 amc

FINANCIAL SNAPSHOT - 3rd QUARTER							
*Budget Period: Jan 1, 2021 - July 31, 2021						57%-64%	
1. Grants	2020 Annual Approved	5 yr. Average Approved (2016-2020)	2021 Approved Appropriations (Starting Point)	2021 Revised Budget	2021 YTD Approved	2021 % Budget to Date	2021 EOY Glide Path
Car Payment	\$ 15,438.37	\$ 10,494.39	\$ 100,000.00		\$ 29,123.17	29%	<
Car Repair	\$ 48,971.29	\$ 128,861.05	\$ 195,000.00		\$ 43,047.50	22%	<
COTA Voucher Purchased***	\$ 22,140.00	\$ 21,744.00	\$ 30,000.00		\$ -	0%	<
Dental Fees**	\$ 237,383.73	\$ 397,727.38	\$ 570,000.00		\$ 96,968.57	17%	<
Electric**	\$ 118,435.96	\$ 181,206.90	\$ 197,000.00		\$ 60,168.62	31%	<
Eye Exam/Glasses	\$ 8,520.37	\$ 7,847.17	\$ 17,250.00		\$ 1,779.31	10%	<
Food Vouchers Purchased***	\$ 1,230,000.00	\$ 681,566.30	\$ 543,293.00		\$ 300,000.00	55%	=
Food Vouchers HMC Program***		\$ 159,998.40	\$ 150,000.00		\$ -	0%	=
Gas**	\$ 47,460.02	\$ 82,082.01	\$ 96,000.00		\$ 26,544.07	28%	<
Meijer Voucher Purchased***	\$ 107,703.60	\$ 50,778.32	\$ 50,000.00		\$ -	0%	<
Mortgage**	\$ 109,390.06	\$ 163,234.74	\$ 178,000.00		\$ 42,278.61	24%	<
Other Household Expenses***	\$ 15,815.48	\$ 33,383.03	\$ 34,000.00		\$ 60,547.31	178%	>
Rent**	\$ 673,721.42	\$ 842,036.90	\$ 1,029,239.00		\$ 359,706.17	35%	<
Speedway Vouchers Purchased***	\$ 40,800.00	\$ 59,304.20	\$ 95,000.00		\$ -	0%	<
Water**	\$ 46,159.32	\$ 58,851.77	\$ 64,000.00		\$ 22,025.71	34%	<
Financial Totals^:	\$ 2,721,939.62	\$ 2,879,116.56	\$ 3,348,782.00		\$ 1,042,189.04	31%	<
FV Issued (not in Inventory)					\$ 211,700.00		28%
FV in Inventory					\$ 133,700.00		w/o FV purch
Grant Supplemental				\$ -			
Grant Totals	\$ 2,721,939.62	\$ 2,879,116.56	\$ 3,348,782.00	\$ -	\$ 1,042,189.04	31%	<
2021 Grant Budget Remaining^:	\$ 2,306,592.96	**All amounts for this description have been combined together ***These amounts are for vouchers PURCHASED, not issued					
2021 Grant % Remaining:	69%	^Due to different systems being used (i.e. eVetAssist and MUNIS), a grant annual expenditure variance of up to 1% may occur.					
Grants Expended per MUNIS	\$ 1,086,735.49						

2. Personnel	2020 Annual Expenditures	5 yr. Average Approved (2016-2020)	2021 Approved Appropriations (Starting Point)	2021 Revised Budget	2021 YTD Approved	2021 % Budget to Date	2021 EOY Glide Path
Personnel Services	\$ 1,540,323.94	\$ 1,241,703.22	\$ 1,468,505.00	\$ 1,480,337.00	\$ 863,129.77	58%	=
Fringe Benefits	\$ 713,629.53	\$ 593,096.53	\$ 726,295.00	\$ 728,235.00	\$ 415,541.19	57%	=
Personnel Totals:	\$ 2,253,953.47	\$ 1,834,799.75	\$ 2,194,800.00	\$ 2,208,572.00	\$ 1,278,670.96	58%	=
2021 Pers Budget Remaining:	\$ 929,901.04						
2021 Pers Budget % Remaining:	42%						

3a. Materials & Services Administrative*	2020 Annual Expenditures	5 yr. Average Approved (2016-2020)	2021 Approved Appropriations (Starting Point)	2021 Revised Budget	2021 YTD Approved	2021 % Budget to Date	2021 EOY Glide Path
Purchased Personnel	\$ 6,482.50	\$ 1,296.50	\$ 8,000.00		\$ 2,653.75	33%	<
Legal Consultants	\$ 43,232.50	\$ 14,277.60	\$ 10,000.00			0%	=
Professional Services - Other	\$ 70.08	\$ 4,506.66	\$ 25,000.00			0%	=
Telephone Services (local/long distance)	\$ 4,399.93	\$ 9,991.84	\$ 8,000.00		\$ 2,566.62	32%	<
Advertising & Promotions	\$ 131,843.39	\$ 89,971.41	\$ 88,934.00		\$ 106,295.89	120%	>
Memberships (professional orgs)	\$ 4,220.00	\$ 5,167.01	\$ 4,000.00		\$ 5,080.00	127%	>
Publications & Subscriptions	\$ 5,315.89	\$ 6,972.44	\$ 7,000.00		\$ 3,475.35	50%	<
IT Cell Phone & Data Plan	\$ 13,661.48	\$ 4,383.15	\$ 11,600.00		\$ 13,384.37	115%	>
County Voicemail Services (PFM)	\$ 2,574.00	\$ 988.00	\$ 2,200.00		\$ 1,469.00	67%	>
Travel Expenses No Overnight	\$ 33.00	\$ 1,515.01	\$ 3,000.00			0%	<
Travel Expenses with Overnight	\$ -	\$ 13,482.62	\$ 24,866.00			0%	<
Hosted Events	\$ -	\$ 8.27	\$ 500.00			0%	=
Registration Fees (same day)	\$ 1,680.00	\$ 6,112.20	\$ 15,000.00		\$ 2,249.00	15%	<
Registration Fees (overnight)	\$ -	\$ 2,485.65	\$ 4,400.00			0%	=
Vehicle Storage & Parking	\$ 14,355.00	\$ 13,200.00	\$ 20,400.00		\$ 12,860.00	63%	=
IT Software Subscription & Maint	\$ 6,145.48	\$ 2,343.90	\$ 30,000.00		\$ 62.60	0%	=
Equipment Maintenance Agmts	\$ 1,793.74	\$ 936.92	\$ 4,000.00		\$ 988.32	25%	<
Other Services & Charges	\$ 2,205.63	\$ 12,586.09	\$ 15,000.00		\$ 315.50	2%	<
Office Materials & Supplies (Basic)	\$ 9,650.25	\$ 16,052.45	\$ 20,679.00		\$ 5,421.04	26%	<
Printing Supplies & Material	\$ -	\$ 146.16	\$ 2,800.00			0%	=
Copier & Fax Supplies (toner)	\$ -	\$ 0	\$ 2,500.00			0%	=
Purchase of paper (copier, printer,etc.)	\$ 867.87	\$ 471.27	\$ 2,481.00		\$ 347.38	14%	<
IT Parts & Supplies (printer toner)	\$ 2,965.70	\$ 1,920.36	\$ 4,960.00		\$ 1,127.54	23%	<
IT Purchased Software (<\$5,000)	\$ 474.14	\$ 1,007.48	\$ 3,000.00			0%	=
Computer Hardware (<\$5,000)	\$ 969.30	\$ 6,680.00	\$ 3,000.00		\$ 244.92	8%	=
Computer Stations	\$ 4,366.53	\$ 5,231.15	\$ 8,000.00		\$ 34,776.00	435%	>
M&S Admin Subtotals:	\$ 257,986.41	\$ 239,761.00	\$ 329,320.00		\$ 193,317.28	59%	=

3b. Materials & Services Programs*	2020 Annual Expenditures	5 yr. Average (2016-2020)	2021 Approved Appropriations (Starting Point)	2021 Revised Budget	2021 YTD Expenditures	2021 % Budget Spent	2021 EOY Glide Path
Transportation Services	\$ 654,788.30	\$ 508,401.44	\$ 637,274.00		\$ 280,579.90	44%	<
Burial Services (IB)	\$ 145,213.57	\$ 126,102.77	\$ 120,409.00		\$ 67,547.17	56%	<
Social Services (ERS)	\$ 43,320.84	\$ 85,827.48	\$ 75,000.00		\$ 19,423.26	26%	<
Home Delivered Meals	\$ 12,555.50	\$ 77,679.76	\$ 48,900.00		\$ 1,230.08	3%	<
Community Development (MD/WAA)	\$ 10,498.48	\$ 13,561.23	\$ 50,000.00		\$ 3,670.92	7%	<
Home Repair (Safe Housing)	\$ 70,221.33	\$ 125,838.55	\$ 189,129.00			0%	=
General & Other (Flags, holders, etc.)	\$ -	\$ 6,015.78	\$ 30,000.00		\$ 22,984.41	77%	=
Plaques/Awards/Certificates	\$ 1,960.00	\$ 282.68	\$ 2,700.00		\$ 153.95	6%	<
Grave Markers	\$ 164,770.30	\$ 166,410.64	\$ 122,676.00		\$ 63,917.00	52%	<
Safety & Security Supplies (Smoke Det)	\$ -	\$ 1,313.70	\$ 6,000.00			0%	=
M&S Program Subtotals:	\$ 1,103,328.32	\$ 1,111,434.03	\$ 1,282,088.00		\$ 459,506.69	36%	<

M&S Supplemental							
Material & Services Total:	\$ 1,361,314.73	\$ 1,351,195.03	\$ 1,611,408.00		\$ 652,823.97	41%	<
2021 M&S Budget Remaining:	\$ 958,584.03						
2021 M&S Budget % Remaining:	59%						

\*NOTE: Some line items may have invoices pending for the budget period reported

2021 BUDGET	2021 Supplemental	2021 Revised Budget	2021 YTD Appvd/ Expenditures	2021 % OF BUDGET SPENT YTD	2021 BUDGET REMAINING	2021 % OF BUDGET REMAINING
\$ 7,154,990.00		\$ 7,168,762.00	\$ 2,973,683.97	41%	\$ 4,195,078.03	59%

**FRANKLIN COUNTY  
VETERANS SERVICE COMMISSION**



**PROGRAM POLICY 9  
MEDICAL CHAIR LIFT PROGRAM**

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The FCVSC has designed this program as a reimbursement available to all Franklin County Veterans Service Organizations for the purchase of medically necessary lift chairs. The limit for the reimbursement will not exceed \$2,000.00 per eligible applicant. The request may only be made for the Service Member, Spouse or Surviving Spouse and they must meet all service time requirements and residency requirements.

**Guidelines:** Service Organizations can only apply for the reimbursement of the medically necessary lift chair one time per eligible applicant.

**Eligibility:** Franklin County resident for a minimum of **ninety (90) days**;

Be an honorably discharged member of the Armed Forces of the United States of America who served on Active Duty for reasons other than training or be an honorably discharged member of the Armed Forces of the United States of America who while in training incurred a disability recognized by the Department of Veterans Affairs as service connected.

Or

Be a member of the Armed Forces of the United States of America currently serving on active duty; this includes the spouse or custodian of the member's minor child(ren). Valid military identification must be provided to verify service. Documentation to verify dependency and/or custodianship must be provided. In all cases the residency of the applicant applies.

**Necessary documentation to apply for reimbursement:**

- Veterans DD Form -214, Report of Separation or Current Active Duty Verification
- Copy of State of Ohio issued identification (may be usable as residency verification)
- Proof of Franklin County Residency
- Marriage Certificate (if other than the Service Member)
- Death Certificate of the Service Member if applicable
- Application for reimbursement
- Itemized receipt for lift chair
- Physicians prescription for sit to stand chair

Note: Common Law marriages established after October 10, 1991 are no longer recognized by the State of Ohio and, therefore, will not be recognized as a legal marriage for financial assistance.

**POLICY REVIEW**

This policy will be reviewed every three years, unless otherwise specified or requested. The next review will take place in November 2022.

<b>Policy Name</b>	<b>Policy Number</b>	<b>Date of Board Action</b>	<b>Amended or Original?</b>
MEDICAL CHAIR LIFT PROGRAM	P 9		<input type="checkbox"/> Amended <input type="checkbox"/> Original
			<input type="checkbox"/> Amended <input type="checkbox"/> Original
			<input type="checkbox"/> Amended <input type="checkbox"/> Original
			<input type="checkbox"/> Amended <input type="checkbox"/> Original
Date Reviewed	Changes Made? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reviewed By	Approved By
Employee Acknowledgement Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Notified	Date Union Notified?
How Notified? <input type="checkbox"/> Email <input type="checkbox"/> Signature Sheet Required			